

# AMSC GENERAL INSURANCE CHANGE REQUEST FORM

MEMBER: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

FAX TO: 780-409-4314

PROPERTY	AMSC Item #	Action Requested	Effective Date MM / DD / YY	Year Built	Item Description	Street Address/ Legal Description	Town/ City	Postal Code	Building Area (sq ft)	Building Height	Number of stories	Cooking w/ deep fat fryer	Sprinkler Coverage	Distance to fire hydrant	ANI Name	Use	Building in Use/ Occupied	Construction Composition		Building Value	Content Value
												Y N	%	ft.			Y N	Content	Percent		
1		D M A	/ /						sq ft.			Y N	%	ft.			Y N			\$	\$
2		D M A	/ /						sq ft.			Y N	%	ft.			Y N			\$	\$
3		D M A	/ /						sq ft.			Y N	%	ft.			Y N			\$	\$
4		D M A	/ /						sq ft.			Y N	%	ft.			Y N			\$	\$

MOBILE EQUIPMENT	AMSC Item #	Action Requested	Effective Date MM / DD / YY	Year Built	Make	Model	VIN / Serial #	ANI Name	Use	Municipal Dept.	Municipal Unit #	Attached to AMSC Item #	Purchase Value
	5		D M A	/ /									
6		D M A	/ /										\$
7		D M A	/ /										\$
8		D M A	/ /										\$

AUTO	AMSC Item #	Action Requested	Effective Date MM / DD / YY	Year Built	Make	Model	VIN / Serial #	Vehicle Type	ANI Name	Use	Municipal Dept.	Municipal Unit #	Purchase Value
	9		D M A	/ /									
10		D M A	/ /										\$
11		D M A	/ /										\$
12		D M A	/ /										\$

LEGEND	ACTION REQUESTED	CONSTRUCTION COMPOSITION	VEHICLE TYPE	USE
	<b>D</b> = Delete <b>M</b> = Modify <b>A</b> = Add	<b>C</b> = Concrete <b>F</b> = Frame <b>MA</b> = Masonry <b>ME</b> = Metal <b>S</b> = Steel	<b>BUSF</b> = Transit Bus Fleet <b>BUSN</b> = Bus (No Passenger Hazard) <b>BUSW</b> = Bus (with Passenger Hazard) <b>EMER</b> = Emergency Vehicle (Police/Ambulance) <b>FIRE</b> = Fire Trucks <b>PASS</b> = Passenger Cars <b>SNOW</b> = Snowmobile <b>TRIT</b> = Trucks – 1 Ton and Over <b>TR34</b> = Trucks – up to ¾ Ton <b>TRAI</b> = Trailer <b>VESE</b> = Vehicle Used for Special Events	<b>A</b> Offices / Fire Hall / Library / Medical Clinic / Vet Clinic / Museum / Pioneer/Theme Village / Police Station / School <b>B</b> = Airport / Covered Grandstand / Garage / Gazebo / Heater Building / Information / Public Works / Shop / Storage / Washroom <b>C</b> = Dwelling / Senior Citizens Home <b>D</b> = Drop-in Centre / Golf Clubhouse / Hall / Theatre / Sport & Recreation Complex <b>E</b> = Booster/Lift Station / Pump House / Reservoir/Sewage Building / Water Building / Water Tower <b>F</b> = Arena / Curling Rink / Skating Rink <b>G</b> = Swimming Pool <b>H</b> = Bridge <b>M</b> = Bleachers / Boardwalk / Dock / Fence / Flagpole / Hydrant / Open Grandstand / Outdoor Rink / Pedestrian Bridge / Playground Equipment

PLEASE always indicate **ADDITIONAL INSURED**s associated with an item (e.g., loss payee, lessor, mortgagee, other), including their full name, address and telephone/fax #s.