

# Awards

---

## Dedicated Senior Municipal Team

**The purpose of this AUMA & SLGM  
sponsored award is to recognize an  
outstanding Senior Municipal Team.**

Completed Award Nominations are to be  
forwarded to the attention of the AUMA CEO  
on or before **June 30th**.

Please Fax to 780-433-4454 or  
e-mail, care of: [awards@auma.ca](mailto:awards@auma.ca)

**No late submissions accepted**

# Dedicated Chief Administrative Officer *Awards*

The purpose of this AUMA & SLGM sponsored award is to recognize an outstanding Senior Municipal Team within a municipality.

---

## *Criteria*

Outstanding contribution by a Municipal Administration Team in the field of Municipal Administration through a combination of the following:

- (1) Team dedicated to the advancement of the nominating municipality
- (2) Has a substantial number of years working together as a team for the nominating municipality
- (3) The team has exemplary qualities in the following areas:
  - a) Leadership – Administration, Council, Community and Profession
  - b) Policy Development
  - c) Council Relations
  - d) Human Resources Management
  - e) Financial Management
  - f) Long Term Strategic Planning
  - g) Project Planning and Implementation
  - h) Community Relations
  - i) Professional Development
  - j) Respected team and seen to have a high level of integrity within the Administration of the Municipality

## *Nominating Process*

A Council may nominate a CAO for the "Dedicated Senior Municipal Team Award" by completing the enclosed Nomination Form.

The Mayor must sign the Award Nomination Form.

## *Award Committee*

The AUMA Executive Committee and the Society of Local Government Managers will review the applications based on the criteria approved for the Award. The Nominating Committee will include the members of AUMA Executive Committee and Urban Administrators on the Board of the Society of Local Government Managers. Their recommendations will be forwarded to the AUMA Board of Directors for final acceptance, prior to the Annual Convention. After Board approval, recipients will be notified of their selection and the AUMA will post all the nominations and the successful applicants on the AUMA web-site prior to the Annual Convention.

## *Number of Awards*

One "Dedicated Senior Municipal Team Award" annually.

## *Type of Award*

The "Dedicated Senior Municipal Team Award" will include \$2,000 for the Team to be split evenly and a certificate, plaque or other form of suitable recognition for the Municipal Office. This award is a 50/50 contribution from both SLGM (Society of Local Government Managers) and AUMA.

## *Time of Award*

The "Dedicated Senior Municipal Team Award" shall be presented during the AUMA Annual Convention, or at such other time as the Board may decide from time to time.

Further Award information and additional nomination forms can be found online at [www.auma.ca](http://www.auma.ca)





# Alberta Urban Municipalities Association **"Dedicated Senior Municipal Team Award"** Nomination

**Nomination Reply by June 30<sup>th</sup>**  
Mail: 10507 Saskatchewan Drive, N.W Edmonton AB T6E 4S1  
Email: awards@auma.ca Fax: 780.433.4454

Team Nominees: (use a separate sheet if necessary)

Telephone:

Business \_\_\_\_\_

Residence \_\_\_\_\_

Contact: \_\_\_\_\_

Position: \_\_\_\_\_

Exemplary Qualities and Team Performance Achievements in:  
**Leadership --- Administration, Council,  
Community and Profession**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Exemplary Qualities and Team Performance Achievements in:  
**Policy Development**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Exemplary Qualities and Team Performance Achievements in:  
**Council Relations**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1) Name: \_\_\_\_\_

Position: \_\_\_\_\_

2) Name: \_\_\_\_\_

Position: \_\_\_\_\_

3) Name: \_\_\_\_\_

Position: \_\_\_\_\_

4) Name: \_\_\_\_\_

Position: \_\_\_\_\_

5) Name: \_\_\_\_\_

Position: \_\_\_\_\_

6) Name: \_\_\_\_\_

Position: \_\_\_\_\_

7) Name: \_\_\_\_\_

Position: \_\_\_\_\_

Municipality: \_\_\_\_\_

Municipality  
Address: \_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_



# Alberta Urban Municipalities Association **"Dedicated Senior Municipal Team Award"** Nomination

**Nomination Reply by June 30<sup>th</sup>**

Mail: 10507 Saskatchewan Drive, N.W Edmonton AB T6E 4S 1

Email: awards@auma.ca Fax: 780.433.4454

Exemplary Qualities and Team Performance Achievements in:  
**Human Resources Management**

Exemplary Qualities and Team Performance Achievements in:  
**Community Relations**

---

---

---

---

---

---

---

---

---

---

---

---

Exemplary Qualities and Team Performance Achievements in:  
**Financial Management**

Exemplary Qualities and Team Performance Achievements in:  
**Professional Development**

---

---

---

---

---

---

---

---

---

---

---

---

Exemplary Qualities and Team Performance Achievements in:  
**Long Term Strategic Planning**

Exemplary Qualities and Team Performance Achievements as a:  
**Respected team and seen to have a high level of integrity within the Administration of the Municipality**

---

---

---

---

---

---

---

---

---

---

---

---

Exemplary Qualities and Team Performance Achievements in:  
**Project Planning and Implementation**

Approved By Resolution Of Council and the Mayor:

Date of Council: \_\_\_\_\_

Municipality: \_\_\_\_\_

Mayor: \_\_\_\_\_

---

---

---

---

---

---



# Alberta Urban Municipalities Association **"Dedicated Senior Municipal Team Award"** Nomination

**Nomination Reply by June 30<sup>th</sup>**  
Mail: 10507 Saskatchewan Drive, N.W Edmonton AB T6E 4S1  
Email: awards@auma.ca Fax: 780.433.4454

## Confirmation Of Service

I, \_\_\_\_\_,  
City of Clerk / Municipal Secretary

of the \_\_\_\_\_  
(Municipality)

have confirmed through checking the minutes of the Municipal Council or otherwise that the Nominee is eligible for the AUMA "Dedicated Senior Municipal Team Award "

Dated The \_\_\_\_\_ Day Of \_\_\_\_\_, 20\_\_\_\_\_

Signed: \_\_\_\_\_

Name(Printed): \_\_\_\_\_

Position Held: \_\_\_\_\_

Completed Award Nominations are to be forwarded to the attention of the AUMA CEO on or before **June 30<sup>th</sup>**

**No late submissions accepted**

Additional forms can be found on our website at:  
[www.auma.ca](http://www.auma.ca)