

# AMSC MuniFunds Forms

---

Alberta Municipal Services Corporation  
10507 Saskatchewan Drive NW  
Edmonton, AB  
T6E 4S1  
Tel: (780) 433-4431



## Deposit Instructions

**Member's (name):** \_\_\_\_\_

**Member's Account #:** \_\_\_\_\_ **Member's Fax #:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Member's Ph #:** \_\_\_\_\_

Note: Minimum initial deposit is \$10,000 minimum subsequent deposits are \$5,000.

---

### MONEY MARKET FUND (Settlement = T+2 days)

Amount to be Deposited<sup>2</sup>            \$ \_\_\_\_\_

To Account<sup>1</sup>: \_\_\_\_\_

---

### SHORT-TERM BOND FUND (Settlement = T+3 days)

Amount to be Deposited<sup>2</sup>            \$ \_\_\_\_\_

To Account<sup>1</sup>: \_\_\_\_\_

---

### MID-TERM BOND FUND (Settlement = T+3 days)

Amount to be Deposited<sup>2</sup>            \$ \_\_\_\_\_

To Account<sup>1</sup>: \_\_\_\_\_

<sup>1</sup> Applicable for those investors with multiple accounts in the Money Market and/or Bond Funds.

<sup>2</sup> **For this TRANSFER to be accepted with trade date today, the fax must be received at CIBC Mellon before 4:00 PM EST. Instructions received by CIBC Mellon after 4 PM EST will be processed on the next business day and reflect that trade date.**

---

### SIGNED

(Reminder: Authority to sign must match signature card with CIBC Mellon)

Per \_\_\_\_\_ Per \_\_\_\_\_

Fax to:  
CIBC Mellon Global Securities Services Company,  
320 Bay Street, P.O. Box 1.  
Ontario M5H 4A6  
Fax Number: (416) 643-5455  
Phone Number : (416) 643-5420



## Redemption Instructions

**Member's (name):** \_\_\_\_\_

**Member's Account #:** \_\_\_\_\_ **Member's Fax #:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Member's Ph #:** \_\_\_\_\_

Note: Minimum redemption is \$5,000 or the balance in that fund if that balance is less than \$5,000.

### MONEY MARKET FUND (Settlement = T+2 days)

Amount to be Redeemed \$ \_\_\_\_\_

(If an all redemption enter "ALL" and your bank account will be credited with full amount of redemption one business day following the valuation day).

From Account<sup>1</sup>: \_\_\_\_\_

Your bank account will be credited the following business day. (2)

### SHORT-TERM BOND FUND (Settlement = T+3 days)

Amount to be Redeemed \$ \_\_\_\_\_

(If an all redemption enter "ALL" and your bank account will be credited with full amount of redemption one business day following the valuation day).

From Account<sup>1</sup>: \_\_\_\_\_

Your bank account will be credited the following business day. (2)

### MID-TERM BOND FUND (Settlement = T+3 days)

Amount to be Redeemed \$ \_\_\_\_\_

(If an all redemption enter "ALL" and your bank account will be credited with full amount of redemption one business day following the valuation day).

From Account<sup>1</sup>: \_\_\_\_\_

Your bank account will be credited the following business day. (2)

<sup>1</sup> Applicable for those investors with multiple accounts in the Money Market and/or Bond Funds.

### SIGNED

(Reminder: Authority to sign must match signature card with CIBC Mellon)

Per \_\_\_\_\_ Per \_\_\_\_\_

**For this TRANSFER to be accepted with trade date today, the fax must be received at CIBC Mellon before 4:00 PM EST. Instructions received by CIBC Mellon after 4 PM will be processed on the next business day and reflect that trade date.**

Fax to:  
CIBC Mellon Global Securities Services Company,  
320 Bay Street, P.O. Box 1.  
Ontario M5H 4A6  
Fax Number: (416) 643-5455  
Phone Number : (416) 643-5420



## Fund Transfer Instructions

**Member's (name):** \_\_\_\_\_

**Member's Account #:** \_\_\_\_\_ **Member's Fax #:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Member's Ph #:** \_\_\_\_\_

Note: Minimum Transfer amount is \$5,000 or the balance in that fund if the balance is less than \$5,000.

---

### MONEY MARKET FUND (Settlement = T+2 days)

Amount to be Transferred \$ \_\_\_\_\_

Transfer from fund: \_\_\_\_\_ From account<sup>1</sup>: \_\_\_\_\_

Transfer to fund: \_\_\_\_\_ To account<sup>1</sup>: \_\_\_\_\_

---

### SHORT-TERM BOND FUND (Settlement = T+3 days)

Amount to be Transferred \$ \_\_\_\_\_

Transfer from fund: \_\_\_\_\_ From account<sup>1</sup>: \_\_\_\_\_

Transfer to fund: \_\_\_\_\_ To account<sup>1</sup>: \_\_\_\_\_

---

### MID-TERM BOND FUND (Settlement = T+3 days)

Amount to be Transferred \$ \_\_\_\_\_

Transfer from fund: \_\_\_\_\_ From account<sup>1</sup>: \_\_\_\_\_

Transfer to fund: \_\_\_\_\_ To account<sup>1</sup>: \_\_\_\_\_

<sup>1</sup> Applicable for those investors with multiple accounts in the Money Market and/or Bond Funds.

---

### SIGNED

(Reminder: Authority to sign must match signature card with CIBC Mellon)

Per \_\_\_\_\_ Per \_\_\_\_\_

Fax to:  
CIBC Mellon Global Securities Services Company,  
320 Bay Street, P.O. Box 1.  
Ontario M5H 4A6  
Fax Number: (416) 643-5455  
Phone Number : (416) 643-5420

**2) For this TRANSFER to be accepted with trade date today, the fax must be received at CIBC Mellon before 4:00 PM EST. Instructions received by CIBC Mellon after 4 PM will be processed on the next business day and reflect that trade date.**