**TOOL B:**

**SERVICES INVENTORY DEVELOPMENT**

***PURPOSE: For municipalities to individually inventory which services need to be discussed/negotiated.***

***Between: Municipality\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

***DEFINITIONS:***

*Intermunicipal – is a service that is provided to two or more municipalities. This can be provided by one or more municipalities or by a third party such as a service commission, municipal controlled corporation, authority etc.*

*Third Party – is a service that is provided by another entity that is not a municipality.*

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| **Core Services** |
| **Service** | **Assess Current State** | **Looking Forward** | **Action or next steps that need to be taken with this service** |
| **Municipal** | **Intermunicipal** | **Third Party** | **Keep current agreement or arrangement** | **Slight adjustments need to be discussed or explored** | **Needs to be negotiated / discussed further** | **Major issues or disagreement** |
| Transportation |  |  |  |  |  |  |  |  |
| Water |  |  |  |  |  |  |  |  |
| Waste Water |  |  |  |  |  |  |  |  |
| Solid Waste |  |  |  |  |  |  |  |  |
| Emergency Services |  |  |  |  |  |  |  |  |
| Recreation |  |  |  |  |  |  |  |  |

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| **Other Current Intermunicipal Services of Mutual Benefit:** List any other intermunicipal services. |
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Please note: there are a wide variety of services which may or may not apply in different areas (e.g. public transit, snow clearing, maintenance, etc. for Transportation, fire, police, disaster planning, etc. for Emergency Services, and so on).

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| Please list any **new** intermunicipal services your municipality would like to see and the rationale for providing that service intermunicipally. |
| **Service** | **Rationale** |
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Please note: if arbitration is required for a new service that any municipality disagrees with, a rationale for intermunicipal provision of that service needs to be indicated.

Please note: additional sheets may be necessary.

Please note: municipalities may need to create their own version of Tool B in order to adequately document services unique to their context.